

Contract Offer

Customer: Reliable Banking Inc.

Suite 402, 9630 - 53rd Street NW
Harrisburg, Florida

Owner: Mrs. Jane Monies
Contact: Mrs. Jane Monies

Phone: 545-0908
Fax: 545-8090

Main Main Branch Suite 402, 9630 - 53rd Street NW Harrisburg, Florida

Location	Task	Desc.	Period (days)	Qty.	Est. Min.	Total Hrs. Per Month
Dusting	Dusting- 101	Dusting, high places and hard to reach	28	30.0	1.000	0.543
	Dusting- 427	General Dusting	28	20.0	1.000	0.362
Floors - Carpet	Floor- 401	Floor, Carpet - Vacuum & spot clean	7	2,500.0	0.020	3.621
Floors - Resilient	Floor- 125	Thorough wet mop	7	1,000.0	0.019	1.376
Lights	Lights- 110	Lights Ceiling - damp wipe	180	30.0	0.500	0.042
Office	Desk- 101	Desks - Wipe if free of paper	7	10.0	0.950	0.688
	Desk- 102	Desks - wash top & sides	28	10.0	2.000	0.362
	Furniture- 101	Furniture/Chairs, - wipe	14	20.0	1.000	0.724
	Furniture- 201	Furniture, upholstered-vacuum thoroughly	28	15.0	1.000	0.272
Plants	Dusting- 427	General Dusting	28	15.0	1.000	0.272
Special	Ledges- 102	Ledges, damp wipe or vaccum/brush	14	10.0	1.000	0.362
Trash	Trash- 412	Remove trash	7	20.0	1.000	1.448
	Trash- 422	Wash Can	56	15.0	2.000	0.272
Walls	Wall- 432	Wipe as needed	7	15.0	1.000	1.086
Washroom	Counter- 417	Wipe thoroughly	7	4.0	1.000	0.290
	Sinks- 102	Sinks - clean	7	8.0	3.000	1.738
	Washroom- 2	Clean Toilets/Urinals	7	10.0	2.000	1.448
	Washroom- 3	Replenish Towels, Soap, Toilet paper	7	20.0	1.000	1.448
Windows	Window- 2	Monthly - interior - thorough wash	28	25.0	1.500	0.679
	Window- 3	Semi-Annual, exterior wash	180	25.0	2.000	0.141

Monthly Contract Amount: \$ 235.00

Main - Special Special Walls, floors Suite 402, 9630 - 53rd Street NW Harrisburg, Florida

Location	Task	Desc.	Period (days)	Qty.	Est. Min.	Total Hrs. Per Month
Special/walls,floors	Ceiling- 1	Ceiling - wash	365	3,500.0	0.115	0.559
	Floor- 112	Floor, resilient - Scrub, wax & buff	365	3,500.0	0.050	0.243
	Floor- 406	Floor, Carpet - Steam Clean	365	3,500.0	0.025	0.122
	Vents- 103	Vents, ceiling/wall - wash	365	42.0	0.120	0.007
	Wall- 103	Walls - Annual, wash thoroughly	365	236.6	1.000	0.329

Monthly Contract Amount: \$ 30.00

Location	Task	Desc.	Period (days)	Qty.	Est. Min.	Total Hrs. Per Month
Dusting	Dusting- 101	Dusting, high places and hard to reach	28	30.0	1.000	0.543
	Dusting- 427	General Dusting	28	20.0	1.000	0.362
Floors - Carpet	Floor- 401	Floor, Carpet - Vacuum & spot clean	7	3,000.0	0.020	4.345
Floors - Resilient	Floor- 125	Thorough wet mop	7	1,500.0	0.019	2.064
Lights	Lights- 110	Lights Ceiling - damp wipe	180	30.0	0.500	0.042
Office	Desk- 101	Desks - Wipe if free of paper	7	10.0	0.950	0.688
	Desk- 102	Desks - wash top & sides	28	10.0	2.000	0.362
	Furniture- 101	Furniture/Chairs, - wipe	14	20.0	1.000	0.724
	Furniture- 201	Furniture, upholstered-vacuum thoroughly	28	15.0	1.000	0.272
Plants	Dusting- 427	General Dusting	28	15.0	1.000	0.272
Special	Ledges- 102	Ledges, damp wipe or vaccum/brush	14	10.0	1.000	0.362
Trash	Trash- 412	Remove trash	7	20.0	1.000	1.448
	Trash- 422	Wash Can	56	15.0	2.000	0.272
Walls	Wall- 432	Wipe as needed	7	15.0	1.000	1.086
Washroom	Counter- 417	Wipe thoroughly	7	4.0	1.000	0.290
	Sinks- 102	Sinks - clean	7	8.0	3.000	1.738
	Washroom- 2	Clean Toilets/Urinals	7	10.0	2.000	1.448
	Washroom- 3	Replenish Towels, Soap, Toilet paper	7	20.0	1.000	1.448
Windows	Window- 2	Monthly - interior - thorough wash	28	25.0	1.500	0.679
	Window- 3	Semi-Annual, exterior wash	180	25.0	2.000	0.141

Monthly Contract Amount: \$ 250.00

Location	Task	Desc.	Period (days)	Qty.	Est. Min.	Total Hrs. Per Month
Special/walls,floors	Ceiling- 1	Ceiling - wash	365	4,500.0	0.115	0.719
	Floor- 112	Floor, resilient - Scrub, wax & buff	365	4,500.0	0.050	0.313
	Floor- 406	Floor, Carpet - Steam Clean	365	4,500.0	0.025	0.156
	Vents- 103	Vents, ceiling/wall - wash	365	54.0	0.120	0.009
	Wall- 103	Walls - Annual, wash thoroughly	365	268.3	1.000	0.373

Monthly Contract Amount: \$ 45.00

Total Monthly Contract: \$ 560.00

Signature for Acceptance: _____

Title: _____

Date: _____